



Women in Property National Chair Recruitment

The National Chair role at Women in Property is a three year commitment through the roles of National Vice Chair (one year), National Chair (one year) and Past National Chair (one year) - the National Team - and as such is recognised as a significant commitment. The criteria set out below reflect this positioning.

The role of National Chair can only be held by individuals who meet specific criteria and has, as such, not historically been advertised. In support of transparency, accountability and opportunities across the organisation, from 2026 Women in Property will advertise the role on the Women in Property website careers page, through member communications and social media to allow anyone who meets the criteria to come forward.

The criteria for National Chair are set out in the selection brief below.

The advert will be kept live and available continually, for reference and information regarding opportunities, with applications open from early July to late August each year. During this time, those who meet the criteria can express their interest to the current National Chair and National Vice Chair.

The current National Team will choose a short list of candidates and discuss with them their capacity to commit to a National role for a three year period.

The list of suitable candidates will be raised at the October Women in Property Limited Board meeting whereby the current National Team will note their candidate of choice for acceptance.

Note : The National Team will work together over a three year cycle.

National will continue to hold a list of suitable members that meet the noted criteria.

National Vice Chair / Chair Selection Brief / Criteria

Benefits of the Role

- This role enables you to build from your regional Women in Property profile into a national profile and gives you opportunities to be at the front of the organisation at key national events - both Women in Property led and partnering with other organisations.

- It will push you out of your comfort zone in a very positive way - from profile building, presentation skills, managing teams, communication skills, organisation skills etc
- It offers the opportunity to further shape your personal leadership role and broaden your management skills.
- It provides the opportunity to be part of the limited board representing the national team and liaising with the limited board chair and other directors providing Board experience. Provides you with the opportunity to be part of shaping and moving forward the organisational strategy in future.
- Widens out your support network from your regional perspective to a much deeper connection across the national organisation.

Mandatory Requirements

- Member of WiP for five years+
- Previous Regional (Branch) Chair
- Understand and align with Women in Property's core values
- Agree to a three year term (Vice, National, Past Chair roles)
- Available to attend live events UK wide, for and behalf of Women in Property, over the three year term
- Available to attend live online webinars/events/meetings for and on behalf of Women in Property over the three year term
- Undertake a weekly commitment of circa four to six hours

Additional Positive Attributes

- Sit on discussion panels for and behalf of Women in Property
- Speak at live /webinar events for and behalf of Women in Property
- Comment within Industry media articles for and on behalf of Women in Property
- Use Social Media to promote Women in Property throughout their membership
- Good at problem solving

Requires some understanding of

- Positive management and co-ordination of a team
- Accounts; budgets and draw down of budget costs against invoices
- Some knowledge of contract agreements (although training will be provided)

- Attendance to be undertaken at National / Regional Events (when applicable)
- Time and Expenses to be covered by their Company or themselves where possible
- Understanding of events management and Women in Property processes
- Advocate of mentoring training programme - received mentoring training and been through the process.

Additional Noted Criteria

- The new Vice Chair cannot be from the same region as the next National Chair or have the same discipline in their professional lives (no two architects/BDs/Project Managers etc).

Selection Committee

Director – appointed to the Women in Property Limited Board

Existing National Chair

Past National Chair

Existing Vice National Chair