

# We believe in people, we believe in you.

Find out what it  
takes to join us as  
a Board Member



Valleys to Coast

# Board Member

**Location: Bridgend, South Wales**

**Fee: £4,000**

**(plus a supplementary fee of £1,000 if elected as a Committee Chair)**

**Do you have experience of any of the following:**

- Accountancy/Finance
- Treasury Management
- Audit
- Asset Management
- Housing Development
- Digital (desirable)



# What's the role?

You will provide strategic leadership, oversight and planning for the future of Valleys to Coast, while staff runs the organisation on a day to day basis. You will act in accordance with our rules, values, corporate objectives and legislative & regulatory duties. The Board has overall responsibility for the organisation as landlord, developer, service provider and employer.

## What will you have to do? You will...

1. Set the strategy for the future by approving strategies, corporate plan, business plan, key performance indicators and other plans.
2. Determine, actively support and promote a positive culture for Valleys to Coast and reflect this in your own behaviour.
3. Maintain the financial viability of Valleys to Coast by approving and monitoring medium and long term financial plans.
4. Approve and monitor the procedures and controls in place relating to the annual budget, (including rent increases) the on-going management of the budget and borrowing arrangements.
5. Factor in key risks when decisions are made and plans drawn up. This includes making sure major risks are regularly reviews and understood and appropriate controls are put in place in mitigation.
6. Set and monitor key standards of performance that are critical to the success and long term viability of the organisation.
7. Monitor the quality of service that customers receive and levels of customer satisfaction.
8. Ensure that we are making best use of resources and providing value for money services.
9. Approve all strategies and high level policies, agree major changes to current business and approve major new business/projects.
10. Work in partnership with senior managers to ensure the on-going success - including providing support and encouragement, constructively challenging them and holding them to account.
11. Attend meetings and contribute positively and constructively to discussion and debates.
12. Prepare by reading the agenda and papers before attending a meeting.
13. Make decisions that are in our best interests.
14. Show respect to the role of the Chair and direct your comments through them.
15. Attend training courses as recommended.
16. Ensure we promote and deliver equality of opportunity and diversity across all aspects of its business.
17. At all times act with impartiality, integrity and closely observe confidentiality requirements.

## What do you need to be successful?

1. A good knowledge and understanding of the local area within which we operate in Bridgend, South Wales.
2. Commit to our values, vision, objectives and code of conduct.
3. Good grasp of social housing issues and overall awareness of the housing sector.
4. Good listening and communication skills.
5. Ability to maintain, strong, constructive working relationships with other committee members, staff and partner organisations.
6. An objective approach to decision making.
7. Awareness of and commitment to upholding equality and diversity issues.
8. Enthusiastic and confident.
9. Ability to commit time and effort to attend formal committee meetings and other ad hoc meetings.



# Terms & Conditions

Fee: £4,000 (plus a supplementary fee of £1,000 if elected as a Committee Chair)

Attendance: Monthly evening Board meetings plus occasional learning sessions.

Development: Training plan and network opportunities.

## Your Application

To apply, please send us:

1. **Your up-to-date CV which shows your full career history.**
2. **A supporting statement or cover letter, which includes:**
  - Why you are interested in this role?
  - How you are a good candidate for this role?
  - How you meet the person specification?
3. **Complete eligibility form (Download from website)**

Please submit your application by email to [Board@v2c.org.uk](mailto:Board@v2c.org.uk).

**Closing date is 6th December 2019.**

If you'd like further information or an informal discussion with the Board Chair about what the job entails then please give our Governance team a call on **01656 762457** or email [Board@v2c.org.uk](mailto:Board@v2c.org.uk).



# We believe in people



from Valleys to Coast

